

“REPUBLIC OF TRINIDAD AND TOBAGO

THE COMPANIES ACT, CHAP. 81:01

(Section 318)

FORM 20

EXTERNAL COMPANY

APPLICATION FOR REGISTRATION

1. Name of Company _____ Company No. _____
2. Address of Registered or Head Office _____

3. Address of Principal Office in Trinidad and Tobago _____

4. Corporate Structure:
 - (a) Jurisdiction in which incorporated _____
 - (b) Date and manner of incorporation _____
 - (c) Period fixed for duration of the Company _____
 - (d) Extent to which liability of members are limited _____

5. Shares

Class of Shares	Authorised Capital	Subscribed Capital	Paid-up or Stated capital	Number of Shares Company is authorised to issue	Nominal or Par Value of Shares, if any

6. The shareholders of the company are:

- Name/Company Name _____
Address/ Registered Office _____
Occupation/Status _____
Nationality/Jurisdiction of Incorporation/Formation _____
Number and Class of Shares _____
Amount of Stated Capital _____
Nominee Shareholder: Yes No
- Nominator (if any):
Name/Company Name _____
Address/ Registered Office _____
Occupation/Status _____
Nationality/Jurisdiction of Incorporation/Formation _____

7. Membership Interest, if any

Percentage of Membership Interest	Amount of stated capital

8. The members of the company as at this date are:

Name	Address/Registered Office	Occupation/ Status	Nationality/ Jurisdiction of Incorporation/ Formation	Percentage of Membership Interest

9. List of beneficial owner(s) of the company as of this date:

Full Name _____

Address _____

Occupation _____

Nationality _____

Nature of beneficial interest:

- Direct ownership of 10% or more of the shares or membership interest.
- Indirect ownership of 10% or more of the shares or membership interest.

(Describe the nature of beneficial interest)

- Control of shares or membership interest by other means.
 - By Trust or other form of legal arrangements.
 - Contractual arrangements
 - Family arrangements, e.g. politically exposed persons
 - Other

(Describe the nature of beneficial interest)

- Ultimate effective control of the company indirectly or through other means.

(Describe the nature of beneficial interest)

- Control by person holding senior managing position.

(Describe the nature of beneficial interest)

10. Restrictions, if any, on the business that the Company may carry on and the date on which the Company commenced or intends to commence any of its operations in Trinidad and Tobago _____

11. The Directors of the company are:

Name	Address/Registered Office	Occupation/ Status

12. The Authorised Officer of the company is:

Name	Address	Occupation	Nationality

13. Documents attached are:

- (a) Verified copy of corporate instruments defining constitution of Company;
- (b) Power of attorney in accordance with Section 323;
- (c) Statutory Declaration by Directors;
- (d) Statutory Declaration by Attorney-at-law.

Date	Name and Title	Signature

THE COMPANIES ACT, 1995
EXTERNAL COMPANY
APPLICATION FOR REGISTRATION
FORM 20
INSTRUCTIONS

Format

Documents required to be sent to the Registrar pursuant to the Act must conform with Regulation 3 of the Regulations under the Act. Where any provision required to be set out is too long to be set out in the space provided in the form, the form may incorporate the provisions by annexing a schedule in the manner described in Regulation 3(5) of the said Regulations.

Item 1

Set out the full legal name of the company.
A company number shall be assigned by the Registrar.

Item 2 and 3

Set out the required addresses in full, such as street, number and, if multi-office building, room number and postal code.

Item 4

Give date, jurisdiction and manner of incorporation and particulars of its corporate instruments, including the period, if any, fixed by its corporate instruments for its duration. With respect to jurisdiction, in the case of countries which are federal states, be as specific as possible, e.g., "The State of North Carolina, United States of America".

Item 5

State the particulars required by section 318(1)(j) of the Act.

Item 6

- (a) State the full name of each shareholder, whether a natural person or a ~~corporation~~ company.
- (b) State address (if a natural person) or registered office (if a ~~corporation~~ company) including the building number and, if a multi-unit building, unit number.
- (c) State occupation/calling (if a natural person) or status, e.g., ~~corporation~~ company/limited or unlimited liability company incorporated under the laws of Trinidad and Tobago" (or elsewhere), if a ~~corporation~~ company.
- (d) State the nationality/jurisdiction of incorporation of the shareholder, if a ~~corporation~~ company.
- (e) State class of shares as per Item 5 above and number held by each existing shareholder.
- (f) Indicate whether the shareholder is a nominee shareholder. Tick the appropriate box.
- (g) Where the shareholder is a nominee shareholder, set out the full name (no abbreviations), address, occupation/status and nationality/jurisdiction of formation for each nominator.

Item 7

State the percentage of membership interest and amount of membership stated capital held by the company.

Item 8

- (a) State full name of each member, whether a natural person or a company;

- (b) State address (if a natural person) or registered office (if a company) including the building number and, if a multi-unit building, unit number;
- (c) State occupation/calling (if a natural person) or status e.g., “company/limited or unlimited liability company” (if a company);
- (d) State nationality (if a natural person) or jurisdiction of incorporation/formation (if a company) e.g. “incorporated under the laws of Trinidad and Tobago” (or elsewhere); and
- (e) State the percentage of membership interest held by the member

Item 9

- (a) State the full name, address, occupation, nationality of each person whose name is entered in the register of beneficial owners of the company as the holder of the beneficial and/or controlling interest in the shares, or membership interest held, as at the date of this return.
- (b) State whether the beneficial owner holds beneficial interest in 10% or more of the shares or membership interest, either directly, or indirectly, or through exercising control of the shares or membership interest through other means (state particulars of the other means).
- (c) Where no member of the company who holds 10% or more of the shares or membership interest of the company or exercises ultimate effective control over the company can be identified, state the senior managing position held by the member.

Item 10

If restrictions are to be placed on the business the company may carry on, set out the restrictions.

Item 11

- (a) State full name of each director, whether a natural person or a corporation;
- (b) State address (if a natural person) or registered office (if a corporation) including the building number and, if a multi-unit building, unit number;
- (c) State occupation/calling (if a natural person) or status e.g., “corporation/limited or unlimited liability company” (if a corporation);

Item 12

State full name of each authorised officer of the company; such authorised officer must be a natural person.

Item 13

A verified copy of corporate instruments of the company, together with up-to date amendments, if applicable, must be obtained from an appropriate official of the jurisdiction where the company is incorporated or deemed to be incorporated. A notarially certified copy of the corporate instruments will be accepted.

There must also accompany the statement, the statutory declarations required by section 318(2)(a) of the Act, one of which must include a declaration that the Company is a validly existing Company.

Signature

A director or authorised officer of the company or an Attorney-at-law shall sign the application or, respectively an authorised corporate service provider on their behalf, indicating the capacity in which he is signing.

Completed documents, in duplicate, and the prescribed fees are to be filed at the office of the Registrar and one set of duplicate originals would be returned to the company or its representative with the endorsement “Registered” and the date of registration.”.

(i) by deleting Form 23 and substituting the following new Form 23: